



**THEATRICAL
ARTS EDUCATION
ASSOCIATION**

Regional STAR Fest

Registration Guide

THEATRICAL ARTS EDUCATION ASSOCIATION

Log In

Email *

Password

Log In Reset

Actions

- Register
- Lost password

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THEATRICAL ARTS EDUCATION ASSOCIATION

You are

- School
- Student
- University / Vendor
- Adult

Information

- School - Middle school or High school attending the conference
- Student - Students participating in Theatrical Society
- University / Vendor / Adult - Presenter, Adjudicator, Judge or Vendor attending the conference

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THEATRICAL ARTS EDUCATION ASSOCIATION

Register

Email *

Password *

Repeat password *

Enter Code * 26b2kv

Register Reset

Actions

- Log in
- Lost password

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STEP 1. Register an account for your school. Use an email address that is not your school email address. The spam filters seem to block those and teachers never get the needed email to actually claim their account. Most other emails seem to work including gmail, hotmail, etc. etc.

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Dashboard

Welcome to the Theatrical Arts Education Association STAR Fest Event Registration System

This system will allow you to register for events. You will need to create an account and access all information for our events within this system. This information includes your name, address, phone number, email address, and graduation year; however, you will only need to enter this information once. This information in your account database can be used for future reference and to help you track your registration history. You may go back into your account after the deadline to print an account statement.

** Do not submit payment until you have confirmed all registration details, including all details of student entries (name of piece, number of events etc.). Submitting payment will lock your account and you will not be able to make any changes.

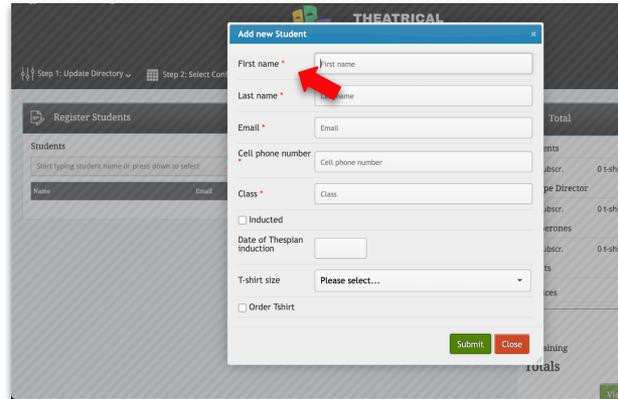
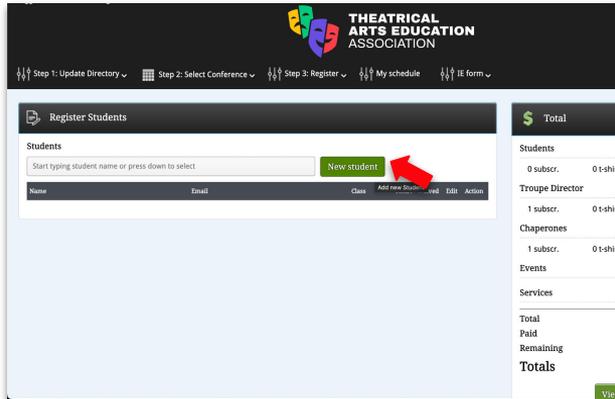
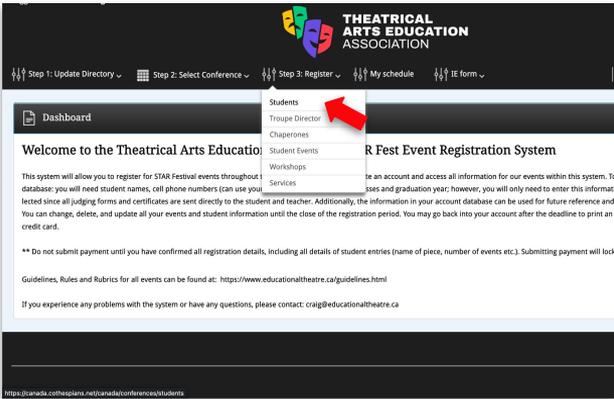
Guidelines, Rules and Rubrics for all events can be found at: <https://www.educationaltheatre.ca/guidelines.html>

If you experience any problems with the system or have any questions, please contact: craig@educationaltheatre.ca

https://canada.cothespians.net/canada/conferences/set_current_active_conference/33

2023 Abbotsford STAR Fest	2023 Prince George BC STAR Fest
2023 Calgary STAR Fest	2023 Surrey STAR Fest
2023 Edmonton STAR Fest	2023 Toronto STAR Fest
2023 Halifax STAR Fest	2023 Vancouver STAR Fest
2023 Kelowna STAR Fest	2023 Victoria STAR Fest
2023 Nanaimo STAR Fest	2023 Waterloo STAR Fest
2023 Niagara STAR Fest	2023 Winnipeg STAR Fest
2023 Ottawa STAR Fest	2024 Montreal STAR Fest

STEP 2. Select the regional STAR Fest that you want to attend. Note: you can register for more than one but we encourage you to register for one festival at a time.



STEP 3. Add your students. Each attending student must be added separately to your school database before registering for an event.

NOTE: As you create your student database... you can give students a fake number, T-shirt size does not matter for regional STAR Fest but if they qualify for Nationals it will be good for their shirt size to be in the system. Class is the year that they will graduate Grade 12 (or Grade 11 in Quebec). Emails are important as our system uses the email addresses to send completed adjudication feedback back to students post-event. You will also indicate if they are inducted into the National STAR Guild. This induction allows students to access our programs for a lower cost. Students can always be inducted at a later date and your system can edit this and other information for your students at any time. More information on STAR Guild inductions can be found by emailing: craig@educationaltheatre.ca

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory Step 2: Select Conference Step 3: Register My schedule IE form

Register Students

Students

Start typing student name or press down to select

Name	Email	Tshirt	Waived	Edit	Action
------	-------	--------	--------	------	--------

- Students
- Troupe Director
- Chaperones
- Student Events
- Workshops
- Services

https://canada.cotespians.net/canada/conferences/troupe_director

Total

Students: 0 subscr. 0 t-shirt

Troupe Director: 1 subscr. 0 t-shirt

Chaperones: 1 subscr. 0 t-shirt

Events

Services

Total Paid Remaining

Totals

[View](#)

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory Step 2: Select Conference Step 3: Register My schedule IE form

Register Troupe Director

Troupe Director

Start typing chaperone name or press down to select

Name	Email	Waived	Tshirt	Action
------	-------	--------	--------	--------

Total

Students: 0 subscr. 0 t-shirt

Troupe Director: 1 subscr. 0 t-shirt

Chaperones: 1 subscr. 0 t-shirt

Events

Services

Total Paid Remaining

Totals

[View](#)

STEP 4. Add the information for the Troupe Director.

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory Step 2: Select Conference Step 3: Register My schedule IE form

Register Students

Students

Start typing student name or press down to select

Name	Email	Tshirt	Waived	Edit	Action
------	-------	--------	--------	------	--------

- Students
- Troupe Director
- Chaperones
- Student Events
- Workshops
- Services

Total

Students: 0 subscr. 0 t-shirt

Troupe Director: 1 subscr. 0 t-shirt

Chaperones: 1 subscr. 0 t-shirt

Events

Services

Total
Paid
Remaining
Totals

<https://canada.cothespians.net/canada/conferences/chaperones>

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory Step 2: Select Conference

Register Chaperone

Chaperones

Start typing chaperone name or press down to select

Name	Email
------	-------

Add new Chaperone

First name *

Last name *

Email *

Cell phone number *

T-shirt size

Order Tshirt

Total

Students: 0 subscr. 0 t-shirt

Troupe Director: 1 subscr. 0 t-shirt

Chaperones: 1 subscr. 0 t-shirt

Events

Services

Total
Paid
Remaining
Totals

STEP 5. If applicable, add any chaperones who will be accompanying your students.

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Register Students

Students

Start typing student name or press down to select

Name Email T-shirt Waived Edit Action

Student Events

Workshops

Services

T-shirt Waived Edit Action

Total

Students

0 subscr. 0 t-shirt

Troupe Director

1 subscr. 0 t-shirt

Chaperones

1 subscr. 0 t-shirt

Events

Services

Total

Paid

Remaining

Totals

View

https://canada.theatricalartseducation.com/conference/events

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Register

All Event types

Type *

Subscribe

Event subscriptions

Nothing to display.

Please, select type

- Acting - Duo Scene
- Acting - Ensemble Scene
- Acting - Monologue
- Devised Theatre
- Musical Theater Dance
- Musical Theatre - Duet
- Musical Theatre - Ensemble Musical
- Musical Theatre - Solo
- Tech - Costume Design
- Tech - Lighting Design
- Tech - Make Up Design
- Tech - Scenic Design
- Tech - Sound Design
- Tech - Stage Manager
- Workshop or Audience Participant Only (Inducted Students)
- Workshop or Audience Participant Only (Non-Inducted)

Total

Students

0 subscr. 0 t-shirt

Troupe Director

1 subscr. 0 t-shirt

Chaperones

1 subscr. 0 t-shirt

Events

Services

Total

Paid

Remaining

Totals

View

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Register

All Event types

Type * Acting - Monologue

Selection name * How I Learned to Drive - Paula Vogel

Asterisk *

0 items selected Remove all Add all

- Not Applicable
- Adult Language
- Sexual Situations
- Death
- Substance Abuse

Students * Bob

Total

Paid

Remaining

Totals

Subscribe

Event subscriptions

Total

Students

1 subscr. 0 t-shirt

Troupe Director

1 subscr. 0 t-shirt

Chaperones

1 subscr. 0 t-shirt

Events

Services

Total

Paid

Remaining

Totals

Proceed

STEP 6. Select the adjudicated events your students will be participating in. Include the name of their piece and any warnings that apply. If none, select “Not Applicable.”

NOTE: You may be warned to upload a video. At this time, there are no categories that require video submission. Please ignore this alert.

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Register

All Event types

Type *

Subscribe

Event subscriptions

Nothing to display.

- ✓ Please, select type
- Acting - Duo Scene
- Acting - Ensemble Scene
- Acting - Monologue
- Devised Theatre
- Musical Theater Dance
- Musical Theatre - Duet
- Musical Theatre - Ensemble Musical
- Musical Theatre - Solo
- Tech - Costume Design
- Tech - Lighting Design
- Tech - Make Up Design
- Tech - Scenic Design
- Tech - Sound Design
- Tech - Stage Manager
- Workshop or Audience Participant Only (Inducted Students)
- Workshop or Audience Participant Only (Non-Inducted)**

Total

Students	0 subscr.	0 t-shirt
Troupe Director	1 subscr.	0 t-shirt
Chaperones	1 subscr.	0 t-shirt
Events		
Services		
Total		
Paid		
Remaining		
Totals		

View

THEATRICAL ARTS EDUCATION ASSOCIATION

Step 1: Update Directory | Step 2: Select Conference | Step 3: Register | My schedule | IE form

Register

All Event types

Type * Workshop or Audience Participant Only (Non-Inducted)

Selection name * Observing

Asterisk *

0 items selected Remove all Add all

- Not Applicable
- Adult Language
- Sexual Situations
- Death
- Substance Abuse

Students * Bob

Smith, Bob 2024

Subscribe

Event subscriptions

Total

Students	1 subscr.	0 t-shirt
Troupe Director	1 subscr.	0 t-shirt
Chaperones	1 subscr.	0 t-shirt
Events		
Services		
Total		
Paid		
Remaining		
Totals		

Proceed

STEP 7. For any students who will be attending workshops and observing performances & presentations only, select “Workshop or Audience Participant Only” and type “observing” into the “Selection Name” field and “Not Applicable” in the Asterisk field.

\$ Total	
Students	\$0.00
0 subscr. 0 t-shirts 0 waived	
Troupe Director	\$0.00
1 subscr. 0 t-shirts	
Chaperones	\$0.00
0 subscr. 0 t-shirts	
Events	\$0.00
Services	\$0.00
Total	\$0.00
Paid	\$0.00
Remaining	\$0.00
Totals	
View details	

STEP 8. Confirm that your information is correct, and check out. Workshop registration is not required at this time (that is drop-in for most regions).

You can pay online with your credit card and print out a receipt for school reimbursement or you can click pay by cheque and get your school to cut a cheque that you bring with you to the event and give to the regional coordinator. Cheques will be made payable to the: Theatrical Arts Education Association.